

- A. Call to Order – Meeting called to order by Wm. T. Austin, Mayor, with Council Members T. Williams, Sr., D. Miller, C. Stacy and J. Young present;
- B. Confirmation of Proper Notice of Meeting;
- C. Invocation – Council Member D. Miller
- D. Adoption of Minutes of Last Meeting – Motion Council Member D. Miller, 2<sup>nd</sup>. Council Member C. Stacy to adopt said minutes; Passed 4 yea; 0 nay;

Old Business

Review of ongoing projects requiring engineer/contractor support:

- 1. Water/Sewer System – (P.C. Simonton & Assoc.)
  - A. Remaining Sewer Projects – Council Member T. Williams, Sr., - everything in order; few flaws with AMR system; 50 meters need to be made active; hopefully in March everything will level out; John Young’s brother, Robert Young – installation completed; John Gill – still on the agenda;
  - B. Green Well – Mayor Austin indicated that a meeting was held with Milton Cochran of EDA, admin. of EDA grant; issue – selection of engineer firm; provide information to validate selection and some other information to complete the process; all financial sources tied down and committed;
  - C. Christmas Lights/Décor. For 2017 – Approval – watching for sales; Motion Council Member D. Miller, 2<sup>nd</sup>. Council Member T. Williams, Sr., to put a dollar value of \$10,000 max for purchase of items; Passed 4 yea; 0 nay;
  - D. Commitment for Oak Street Paving – Approval – A. NCF Street – funded by Chemtall; B. Oak Street – Motion Council Member C. Stacy, 2<sup>nd</sup>. Council Member D. Miller to proceed with project; Passed 4 yea; 0 nay;
  - E. Gloria Brown – Request for information – Fee for research not remitted; FYI – Council Member C. Stacy said to send her a certified letter; a certified letter has already been sent;
- 2. Community Development, Council Member C. Stacy – Update – Summary of Ricefest expenses; Consensus to set up an Executive Committee Meeting with the Riceboro Ricefest Committee; Council Member C. Stacy also indicated that they want to get shirts for the Youth Council; Council Member C. Stacy mentioned for information purposes that Interstate Paper will be bringing in an incubator system sometime in the near future;

\*Motion by Council Member T. Williams, Sr., 2<sup>nd</sup>. Council Member C. Stacy to create regional area strategy plan; Passed 4 yea; 0 nay;

\*Council Member J. Young – Would like to see a Family Dollar or Dollar General in Riceboro; suggestion to do research/survey per Council Member C. Stacy;

### New Business

1. Public Participation – Dennis Fitzgerald – interested in date of spring event; response was looking at the spring timeframe;
2. Audit Report – Henderson & Godbee, LLC, Scott Simpson – Presentation of 2015/2016 Report – Audit report has been accepted by the state;
3. Lydia Syid, New York Life Insurance – presentation – Employee Whole Life Program; Motion Council Member D. Miller, 2<sup>nd</sup>. Council Member T. Williams, Sr., to have Ms. Syid to make a presentation to the employees at a luncheon;
4. Resolution – Subdivision – LCPC, Gabby Hartage – Adoption – Zoning & Subdivision Ordinance of the County – Motion Council Member T. Williams, Sr., 2<sup>nd</sup>. Council Member D. Miller to adopt said Ordinance; Passed 4 yea; 0 nay;
  - A. Emmanuel Joyner – Container Home – Approval – Motion Council Member C. Stacy, 2<sup>nd</sup>. Council Member T. Williams, Sr., to approve said request; Passed 4 yea; 0 nay;
  - B. Service Delivery Strategy (SDS) – Resolution – Motion Council Member C. Stacy, 2<sup>nd</sup>. Council Member D. Miller to execute said Resolution; Passed 4 yea; 0 nay;
  - C. Temporary Event Application for Circus/Family Event Fair – Approval/Discussion – Louis & Clark Circus event scheduled for March 8 & 9 next to City hall;
5. Promotional Deluxe Note – Approval for purchase – Motion to purchase 100 of said item by Council Member T. Williams, Sr., 2<sup>nd</sup>. Council Member J. Young; Passed 4 yea; 0 nay;
6. Records Retention Policy – FYI/Approval – This will be adopted at the next month's meeting;
7. DMG Designs – Shades for city hall windows – Approval – Motion Council Member D. Miller, 2<sup>nd</sup>. Council Member C. Stacy that max budgeted amount be set at \$6000.00; Passed 4 yea; 0 nay;
8. Dedication of Pavilion – Tentative date/time – first weekend in May, 6<sup>th</sup> at 10:00 a.m.;
9. Customer Complaints – Council Member T. Williams, Sr., stated that complaint for Ms. M. Euley on Sandy Run Road was addressed on this date; this will be discussed at the next meeting;

\*Terry Andrews – Consensus of the Council , that Mr. Andrews move his water meter; address the ordinance;

10. Financial Statement, Month of January, 2017 – Adoption – Motion Council Member C. Stacy, 2<sup>nd</sup>. Council Member D. Miller to adopt said statement; Passed 4 yea; 0 nay;
11. Adjournment – Motion Council Member D. Miller, 2<sup>nd</sup>. Council Member C. Stacy to adjourn at 7:40 p.m.; Passed 4 yea; 0 nay;

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City Clerk

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Mayor